

# The Blue Pride Gridiron Club, Inc. By-Laws

January 14, 2013

## Article I: Name

The name of the organization shall be: The Blue Pride Gridiron Club, Inc.

## Article II: Purpose

The organization shall be comprised of parents and other volunteers interested in promoting the Football Program at Attleboro High School. The Blue Pride Gridiron Club's purpose is to promote and support the football program by working with the Attleboro school system and providing financial support as required. The association shall in engage in fundraising events in order to provide the necessary financial support.

## Article III: Officers

### *Section 1.*

The officers of this Club shall be a President, a Vice President, a Secretary, a Treasurer and a Communications Coordinator. The officers of the Club shall constitute the Executive Board. All officers maintain General Membership privileges as well.

### *Section 2.*

The Executive Board shall meet at the call of the President. A majority of the Board shall constitute a quorum

### *Section 3.*

The President shall appoint chairpersons of standing committees. Standing committees shall include but are not limited to Fundraising Coordinator, Apparel Coordinator, and Volunteer Coordinator. Other standing committees shall be formed as necessary, with the approval of the Executive Board.

### *Section 4.*

The officers of the Executive Board shall be elected for a **TWO** year term. Elections will occur at the corresponding annual meeting in December.

### *Section 5.*

Vacancies on the Executive Board shall be filled by a majority vote by the remaining Executive Board members.

## **Article IV: Duties of the Officers**

### *Section 1.*

Duties of the President: It shall be the duty of the President to lead the organization and to preside at all of the meetings of the organization. The President shall supervise and manage the organization, its property and may call special meetings. The President shall be an ex-officio member of all committees. On a quarterly basis, the President shall review and verify the organization's financial records and report to the Executive Board.

### *Section 2.*

Duties of the Vice President: It shall be the duty of the Vice President to assist the President in the discharge of his/her duties. In addition, in the absence of the President, the Vice President will assume the duties of the President.

### *Section 3.*

Duties of the Treasurer: It shall be the duty of the Treasurer to be responsible for the funds of the organization. He/she shall keep a record of all receipts and disbursements, and shall render a written report at the general membership meetings or when requested by the President and/or Executive Board. The funds shall be deposited in a bank (currently Bristol County Savings Bank) approved by the Executive Board. All disbursements made by check shall be signed by the Treasurer or in his/her absence by another assigned Executive Board member, excluding the President.

### *Section 4.*

Duties of the Secretary: It shall be the duty of the Secretary to keep minutes of the organization, and to supervise all reports and documents connected with the business of the organization. In addition, the Secretary shall supervise the correspondence of the organization, and prepare and issue notices of all meetings including meetings of the Executive Board.

### *Section 5.*

Duties of the Communications Coordinator: It shall be the duty of the Communications Coordinator to oversee all of the organization's communication and to maintain the website.

## **Article V: Membership**

### *Section 1.*

Membership in this organization shall be open to all individuals in agreement with the activities and principles promoted by the Blue Pride Gridiron Club.

### *Section 2.*

Individuals must have attended three consecutive meetings during the year to be eligible for nomination as a General member.

- Individuals must be nominated, seconded and approved by a majority of the membership at a monthly meeting.
- To maintain membership status, individuals must attend a minimum of 50% of the monthly meetings. Participation in other Blue Pride Gridiron Club activities may count toward membership status at the discretion of the Executive Board.

### *Section 3.*

General Members present will each be allowed one, non-transferable vote on any given motion that requires voting at any general or annual membership meeting.

### *Section 4.*

Each member shall be supplied a copy of the by-laws and any subsequent amendments upon request.

### *Section 5.*

General membership may be denied, revoked, or suspended due to either failure to maintain membership status, or by conduct that is deemed detrimental to the image and purpose of the organization. Denial, revocation, or suspension of membership must be executed by a ¾ vote of the Executive Board.

## **Article VI: Meetings**

### *Section 1.*

There shall be a general annual membership meeting of the organization held in the month of **November** for the purpose of holding **NOMINATIONS** for the specific officers whose terms will be concluding the following month, receiving reports and transacting the business of the organization.

### *Section 2.*

There shall be a general annual membership meeting of the organization held in the month of **December** for the purpose of holding **ELECTIONS** for the specific officers whose terms will be concluding, receiving reports, and transacting the business of the organization.

### *Section 3.*

Additional general membership meetings shall be regularly scheduled as recommended by the President, and/or any special committees and approved by the Executive Board.

### *Section 4.*

The order of business at all meetings shall include:

- 1) Roll Call
- 2) Minutes from the previous meeting
- 3) Treasurer's Report
- 4) Committee Reports (if any)
- 5) Special reports (if any)
- 6) Old Business
- 7) New Business

*Section 5.*

The President may reschedule general membership meetings with proper notification.

*Section 6.*

*Robert's Rules of Order* shall govern the proceedings of all meetings.

#### **Article VII: Executive Board Elections**

*Section 1.*

The Executive Board consists of the President, Vice President, Secretary, Treasurer and Communication Coordinator.

*Section 2.*

As not to have the entire Executive board turn over every two years, elections for the following board positions will be done as such: The President, Treasurer and Communications Coordinator shall end in **EVEN** numbered years and the Vice President and Secretary terms shall end in **ODD** numbered years.

*Section 3.*

At the December annual meeting, voting for the Executive Board members whose terms are ending will be held.

*Section 4.*

Positions on the Executive Board will be filled by majority vote of the general membership during the annual meeting.

*Section 5.*

All elected Executive Board officers of The Blue Pride Gridiron Club, Inc. are on a **TWO** year term duration.

*Section 6.*

If there are no nominees for open positions on the Executive Board, the President may solicit and appoint suitable candidates from the general membership with the existing Executive Board approval.

#### **Article VIII Funds**

##### *Section 1.*

Adequate books of account shall be maintained by the Treasurer who shall be responsible thereof.

##### *Section 2.*

All checks shall be signed by the Treasurer or an appointed Executive Board member, excluding the President.

##### *Section 3.*

The Executive Board shall appoint an individual and/or if necessary an accountant, not an officer, to review the Treasurer's books annually.

#### **Article IX: Dissolution**

Upon dissolution of the organization, any assets remaining after payment, or provision of payment of all debts and liabilities of this organization, shall be distributed to a nonprofit foundation associated with the Attleboro High School, which is organized and operated exclusively for charitable purposes. All final expenditures must be approved by a majority of the Executive Board.